



Briercliffe with Extwistle Parish Council Via Zoom Tuesday, 18th January 2022

Present: Councillors Adam Dack (Chair), Councillors Simon Dack, Joe Green, Nik Higham, John Stewart and Pam Vincent.

Others: Steve Watson (Clerk), Borough Councillors Anne Kelly and Maggie Lishman.

Councillor Dack opened the Parish Council Meeting and welcomed everyone.

<u>Agenda</u>	<u>Actions by Clerk</u>	<u>Cllr Support</u>
Parish Council Agenda		
21/22/087 Apologies for absence		
Apologies for absence were submitted by Councillors Ben Eastwood who did not wish to attend meetings where decisions are overturned, Roger Frost who was at another event and Peter Coles who could not get access to the meeting. County Councillor Cosima Towneley also sent apologies as she was unwell.		
RESOLVED: That the apology and reason given is accepted.		
21/22/088 Declarations of Interest / Code of Conduct		
Borough Councillor Anne Kelly declared an interest in Planning issues as she is on the Borough Planning Committee.		
21/22/089 Formally adjourn the meeting to allow for public participation		
RESOLVED: That the meeting is adjourned to allow for Public Participation.		
(a) Police Report		
The written Police report is attached.		
The Police were thanked for their report.		

(b) Public Questions		
There were no Public Questions submitted in advance.		
(c) County Council Report		
Speeding problems have been reported and further issues should be reported to the Lancashire Safety Partnership or by the County 'Report It' website.		
The trimmed hedges down Cockden were looking good.		
(d) Borough Council Report		
The Lane Bottom park equipment has been ordered, some recent issues have been past to the County Councillor. Gutters and blocked drains at Lane Ends have been reported. It was noted that horse riders are damaging a footpath and new horse riding signs have been installed. There are a number of planning enforcement problems with 3 building being built without permission, 1 has been turned down and gone to appeal. Borough Councillors asked if there were any plans for the Queens Platinum Jubilee. The Holgate Street drain has been cleared to help with flooding problems, Planning have been asked to enquire with Pendle Council as the problems have got worst since the new build. There was an excellent response from Parks on the fallen trees and a new Play Strategy is being written with a lot of areas being considered for Skate Parks and Pump Tracks, though there are currently none in the north of the Borough. The Borough are willing to work with Parishes on ideas. A new gas pipe is due in Lane Bottom though the temporary lights have been removed until the work starts.		
The Borough has created a fund for Platinum Jubilee parties and events of £10,000. There is a mass tree planting arranged for 6 th Feb for the Queen's Green Canopy scheme and one is going in Queen's Park. It was suggested that the Parish should provide a permanent commemorative item for the Jubilee such as a new bench and plaques on the gateway signs. It was agreed that a bid should be made for bunting and a competition should be held for best dressed street, with a plaque for the winner. It was suggested that the event could be linked to the festival and Councillor Dack would approach them. It was agreed to apply for £666 as 1/15 th of the fund.	Festival Committee	SD
A Friends of Queen Street Park is still being considered and a meeting is to be held with Simon Goff about a skate park. The Borough Councillors were thanked for their report and left the meeting.		
(e) Allotment Society		
The Allotment Society reported that the Sunday hut is going very well and getting a lot of interest. Skips are proving difficult to source. The Water Butts scheme is waiting on a show of interest from tenants.		
(f) Other Organisations		
There were no organisation reports.		

21/22/090	Formally reconvene the Parish Council Meeting			
RESOLVED: That the meeting is formally reconvened for Parish Council Business				
21/22/091	Finance			
1. Accounts to be approved for payment. Additional bills included.				
Accounts to be approved for payment				
1.1	Clerk Salary Dec	£457.82	SO	Paid
1.2	Clerk Salary Jan	£457.82	SO	Paid
1.3	Wreath and Service Sheets	£41.00	#001649	Paid
1.4	Noticeboard magnets	£11.99	#001650	Paid
1.5	G.S.A.	£660.00	#001651	Paid
1.6	HMRC x 2 (Dec & Jan)	£228.88	#001652	
1.7	G.S.A.	£630.00	#001653	
1.8	Christmas Hampers	£160.00	#001654	
1.9	LITE	£4,365.60	#001655	
1.10	Landrover Tax	£275.00	#001656	
RESOLVED: The bills outlined above are paid.				
2. Income Received				
21	Council Owned garages x 2			£1,297.28
2.2	Electricity North West			£22.83
2.3	Bank Interest			£0.28
3. Bank Balances				
	▪ Current a/c –			£21,429.66
	▪ Reserves a/c –			£13,934.68
	▪ Petty Cash -			£ -0.13
	▪ Garages -			£ 1,789.69
	Total			£37,153.90
RESOLVED: That the bank balances, budget monitoring report, petty cash report and bank reconciliations are noted. Petty Cash is to be returned to £100.00.				
The attached budget was approved. Due to criticisms about the precept increases it was agreed to reduce the Precept back to £20,000.				
RESOLVED: That the attached budget is approved and the Precept is set at £20,000.				
21/22/092	Minutes of the last Parish Council meeting			
To approve, as a correct record the minutes of the Parish Council meeting held on Tuesday, 16 th November 2021.				
RESOLVED: That the minutes of the Briercliffe with Extwistle Parish Council meeting, on the 16th November 2021 are approved as a correct record.				
21/22/093	Matters outstanding from the minutes			
The Councillors covering matters arising were not present.				

21/22/094	Clerk's Report including Administration – for information only		
	The correspondence was noted.		
21/22/095	Updates and Reports (for information only)		
	Members of the Council		
	Moving the War memorial is progressing. The Woodland Walk historical sign has been ordered and Jubilee celebrations was discussed earlier.		
	Parish Council deeds need to be lodged with the Solicitor and paperwork with the Clerk.		
	Community Centre Update		
	Councillor Anne Kelly had sent a report that was noted.		
21/22/096	To receive reports from Committees and consider the Recommendations		
2.	<i>Planning Committee</i>		
	The following Planning applications were considered.		
1.1.1	FUL/2021/0734 - Change of Use from Agricultural Land to a Dog Walking Meadow including 1.8m perimeter fencing, car parking area, dog play equipment and shelter. Land To The South Of Granville St, Burnley		
11.1.2	PAR/2021/0772 - Conversion of existing barn to one dwellinghouse. Higher Cockden Farm Todmorden Road Briercliffe		
	There were no comments, however it was noted that the Borough Council had set a bad precedence permitting a steel clad agricultural building to be converted into housing.		
21/22/097	To receive reports from Working Groups – for information only		
1.	<i>Allotment Working group</i>		
	There were no new applications and the waiting list has been updated. One new tenant is waiting for the growing season. New quotes are being sought for the asbestos removal and the new allotment material has been delivered and work is awaiting on the weather.		
	It was noted that there are no empty garages, 1 tenant who was not included on the list when information was transferred has informed the Council he used to pay by cash, though there is no record of this. The lock is stiff and will be greased or WD40 used.		
	It was suggested that the Chair should claim the Chair's allowance.		
	RESOLVED: That the Chair's allowance of £200 is paid.		

21/22/098	Matters identified for future consideration		
There were no matters arising.			
21/22/099	It was agreed that the next meeting of the Parish Council will be held on Tuesday 15th February 2022 and it will be agreed nearer the time whether this is a physical or zoom meeting.		
The Chair thanked everyone for attending.			

BRIERCLIFFE AREA 13th December – 16th January 2022			
INCIDENTS REPORTED - 96			
NO	TYPE OF INCIDENT	LOCATION	DETAILS
0	Burglary		
1	Criminal damage	Little Toms Lane	Isolated incident
3	Theft	Innovation Drive Widow Hill Road Granville Street	Isolated incident Item stolen from the glove box Parcel taken from doorstep
3	Vehicle crime	Townley Street/Burnley Road Townley Street Church Street	Front tyres damaged Front tyres let down Someone tries to prize open the box on the van.
9	Nuisance	Briercliffe Road Briercliffe Road x3 calls Briercliffe Rd Cobden Street Cross Street Lydgate	Youths on the roof of the school Same youths causing issues on route home Untaxed and no MOT on a vehicle Loud music Male banging on doors early hours Off road motor bikes
Over the Christmas and New Year period ASB has been very low. No burglaries reported and one isolated criminal damage on Little Toms Lane.			
Many thanks Jody Hudson PCSO 7738.			

**Briercliffe Parish Council
Proposed Budget 2022-23**

Cost Centre	Income		Receipts	Payments	Inc/Exp
1		Maintenance Grant	258	0	258
2		Precept	20000	0	20000
3		Bank Interest	3	0	3
5		Electricity North West	21	0	21
6		External Grants	0	0	0
		SUB TOTAL	20282	0	20282
Cost Centre	Expenses				
7		Clerk Expenses	0	50	-50
8		Councillor Expenses	0	50	-50
		SUB TOTAL	0	100	-100
Cost Centre	Salaries				
9		Clerk Salary	0	6493	-6493
46		Clerk Cover	0	100	-100
		SUB TOTAL	0	6593	-6593
Cost Centre	Administration				
10		Postage	120	200	-80
11		Gifts and Hospitality	0	100	-100
12		Computer/Software	250	400	-150
13		Stationery	500	900	-400
14		Room Hire	290	600	-310
		SUB TOTAL	1160	2200	-1040
Cost Centre	Professional Charges				
15		Insurance	0	500	-500
16		Audit	0	500	-500
17		LALC Subscription	0	610	-610
39		Legal Fees	0	1000	-1000
47		Planning Applications	0	0	0
		SUB TOTAL	0	2610	-2610
Cost Centre	Training				
18		Clerk	0	0	0
19		Councillors	0	0	0
		SUB TOTAL	0	0	0
Cost Centre	Allotments				
20		Rents Received	4200	0	4200

Minutes of the Briercliffe with Extwistle Parish Council Meeting 18th January 2022

23		Water	1600	1600	0
27		Allotment Deposits	0	0	0
48		Skip Hire	0	500	-500
		SUB TOTAL	5800	2100	3700
Cost Centre	Garages				
26		Garage Income	6000	2693	3307
52		Container Income	1800		1800
28		Garage Deposits	0		0
		SUB TOTAL	7800	2693	5107
Cost Centre	Lengthsman				
Code		Title		Estimated	
30		Lengthsman Contract Costs	0	7600	-7600
31		Lengthsman Materials	0	3200	-3200
33		Lengthsman Tender Costs	0	500	-500
53		Lengthsman Contingency Costs	0	1000	-1000
		SUB TOTAL	0	12300	-12300
Cost Centre	Newsletter				
Code		Title		Estimated	
34		Printing Costs	0	1400	-1400
35		Advert Income	750	0	750
		SUB TOTAL	750	1400	-650
Cost Centre	Projects				
Code		Title		Estimated	
36		Christmas Hampers	50	160	-110
37		Hanging Baskets	0	0	0
44		Police Landrover	0	500	-500
50		Briercliffe Community Centre	0	1500	-1500
40		Flower Show	0	350	-350
42		Projects Contingency		3336	-3336
		SUB TOTAL	50	5846	-5796
NET TOTAL			35842	35842	0
RESERVES			0	0	
GROSS TOTAL			35842	35842	0